

Clackamas Fire District #1



BOARD OF DIRECTORS WORK SESSION MEETING March 11, 2019

(This meeting was recorded.)

1. CALL TO ORDER PER ORS 192.610 TO 192.710 ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:31 pm.

Present: Board of Directors Jay Cross, Jim Syring, Thomas Joseph and Don Trotter; Chief Fred Charlton; Deputy Chief Doug Whiteley; Finance Director Christina Day; and Executive Assistant Karen Strejc. Director Wall was absent.

President Syring explained that the purpose of the Work Session was to interview candidates for the vacant position on the Fire District's Budget Committee.

2. Interviews for Budget Committee Position

Chief Charlton explained that there was one upcoming vacancy. This was for the position held currently by Budget Committee Member, George Warren, who chose not to run for another three-year term. His term expires on April 30, 2019.

Chief Charlton shared that the District advertised the position and received three applicants, which were in the Work Session packets. He noted that as with the interviewing of the applicants for the two Civil Service Commission vacancies, the applicants would be interviewed tonight, but the decision for filling the vacancy would be made at the regular Board meeting on Monday, March 18, 2019. Each interview was scheduled for 15 minutes. There were four questions that would be asked of each applicant. The questions were included in the packet. Each Board member could ask one of the questions.

The applicants were:

- Paul Ellison
- Charles Gallia
- Heidi Hicks

Interview with Paul Ellison took place. Discussion followed.

Interview with Charles Gallia took place. Discussion followed.

President Syring reconvened the work session at 7:16 pm.

President Syring noted that the third candidate scheduled for 7:10 pm was a no show. They attempted contact. President Syring said they could still discuss the application.

Director Trotter suggested to offer to reschedule an appointment for just prior to the Board meeting on March 18, 2019 if the candidate has a good reason for not attending the appointment.

Chief Charlton stated that they will reach out to the candidate and he will inform the Board tomorrow morning, if it is needed for them to come earlier on March 18th.

President Syring asked about establishing a hiring list, so if we have a last minute vacancy, we can appoint from the list. Chief Charlton said they could create this list and when a vacancy opens, they can check with those on the reserve list to see if they are still interested and make sure they still meet the requirements at that time. Other Board members agreed this would be a good idea. Discussion followed.

Chief Charlton stated they will do follow-ups tomorrow morning, and let the Board know.

President Syring adjourned the Work Session at 7:20 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross